

**PURCHASE ORDER**  
**MARIANO MARCOS STATE UNIVERSITY**  
 City of Batac 2906 Ilocos Norte

MARIANO MARCOS STATE UNIVERSITY



Supplier : <b>PHILIPPINE DUPLICATORS INC.</b>	P.O. No. : 07308603-2021-10-666
Address : La Union	Date : October 27, 2021
TIN : 000-412-893-000	Mode of Procurement : NP-Small Value

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:  
 PR No.: 2021-09-171 (07308603)- IKSCM/M.Aquino

Place of Delivery : MMSU, City of Batac	Delivery Term : FOB Destination
Date of Delivery : within 30 calendar days upon receipt of P.O.	Payment Term : N/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OEQ-109-045	unit	Heavy Duty Multifunction Photocopier, GESTETNER IMC2000 with SPDF inclusion: 1 crg. Toner Black for IMC2000 1 crg. Toner Cyan for IMC2000 1 crg. Toner Magenta for IMC2000 1 crg. Toner Yellow for IMC2000 1 pc Cabinet	1	258,000.00	258,000.00
<b>TOTAL</b>					<b>258,000.00</b>

**(Total Amount in Words): Two Hundred Fifty Eight Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

\_\_\_\_\_  
 Signature over Printed Name of Supplier

**SHIRLEY C. AGRUPIS**  
 President

\_\_\_\_\_  
 Date



Fund Cluster : 07308603

Funds Available : \_\_\_\_\_

\_\_\_\_\_  
**IMELDA C. CORPUZ**  
 Chief, Accounting Office

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_